

## Job Description

<b>Job title</b>	Practice Learning Project Lead
<b>School / department</b>	College of Nursing Midwifery and Healthcare
<b>Grade</b>	Grade 7
<b>Line manager</b>	Head of Practice Education
<b>Responsible for (direct reports)</b>	n/a
<b>Date of creation or review</b>	29/09/2021

### Main purpose of the job

Under the leadership of the Head of Practice Education, the post holder will be responsible for the development of the Student Led Alternative placement project.

A key focus of the project is to increase placement capacity and quality through different initiatives working with private and voluntary organisations (PVI's) and NHS trusts predominantly within Berkshire.

The postholder must have registration with the Nursing Midwifery Council with experience of supporting and supervising learners.

### Key areas of responsibility

- Map the landscape to understand potential placement opportunities available.
- Develop relationships with PVI's and NHS trusts to increase placement capacity.
- Assist organisations to identify learning and development opportunities which best meet the needs of the placement areas and learners on placement.
- Work with practice learning partners to enhance the learning experience of pre-registration nursing students on practice placements.
- Ensure each placement area is assessed against quality standards.
- Work to ensure suitable students for the project.
- Work collaboratively with practice learning leads.
- To contribute to the ongoing evaluation of the project.

In addition to the above areas of responsibility the post-holder maybe required to undertake any other reasonable duties relating to the broad scope of the position, commensurate with the post, and in support of the University.

### **Dimensions / background information**

UWL has been allocated funding from Health Education England for a project to increase placement capacity within the Berkshire area. This role is 0.6 FTE for 9 months.

## Person Specification

	Criteria	Essential or Desirable <sup>1</sup>	Demonstrated <sup>2</sup>		
			Application	Interview	Test / Exercise
<b>Qualifications and/or membership of prof. bodies</b> This section reflects the appropriate level of expertise required by the role.	Registered with the Nursing and Midwifery Council	Essential	X		
	Hold a mentorship qualification or completed the practice assessor training	Desirable	X		
	Evidence of post qualifying continuous professional development	Desirable	X		
<b>Knowledge and experience</b> This section reflects the level of knowledge and experience of the key aspects of the role, as described in the job description.	Ability to negotiate with all levels of staff with differing agendas	Essential	X	X	
	Ability to create effective working relationships both inside and outside of the organisation at all levels	Essential	X	X	
	Ability to help placement providers ensure that placement content and methods of delivery will meet the defined learning objectives	Essential	X	X	
<b>Specific skills to the job</b> This section identifies job-specific skills required which might be completely unnecessary for other jobs but are critical to this particular job.	IT literate	Essential		X	
	Excellent time management and prioritisation skills	Essential	X	X	
	In depth knowledge of NMC standards to support learning and assessment in practice	Essential	X	X	
	Current knowledge of health care education	Essential	X	X	
	Ability to provide and receive complex information, negotiate with stakeholders and present information confidently	Essential	X	X	
	Willingness and flexibility to travel to placement providers	Essential	X	X	
<b>General skills</b> This section identifies transferable skills that you use for almost every job.	Strong interpersonal, facilitation and communication skills	Essential		X	

<p><b>Other</b></p> <p>This section should be used to make candidates aware of any special circumstances pertaining to the post.</p>	This post requires an enhanced DBS check				

**Disclosure and Barring Scheme** Is a DBS Check required:  DBS (This post requires an enhanced DBS check)

Before making a selection, please refer to the University's [Disclosure and Barring Checks Guidance for Staff](#) and [Criminal Convictions, Disclosures and Barring Staff Policy and Procedure](#). If a DBS check is required for the role, a **Check Approval Form** will need to be completed.

<sup>1</sup>**Essential Criteria** are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.

**Desirable Criteria** are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements, to determine which applicants to shortlist.

<sup>2</sup>**Demonstration:** Select the Recruitment Process stage at which the candidates will have to demonstrate that they meet the criteria. Criteria which have to be demonstrated at application stage should be mentioned in the Recruitment Information Pack as Pre-Selection/Killer Questions, Shortlisting Questions or Shortlisting Criteria. Other criteria should be evaluated and tested at interview stage (e.g. through interview questions) or through additional tests, exercises or presentations. Criteria can (and should) be demonstrated at multiple stages.